PAYER READY

Dentist Credentialing Checklist

Credentialing Checklist — dentist

About this checklist: A comprehensive checklist of all documents and credentials required for dentist credentialing with dental and medical insurance payers. Includes dental education, licensure, specialty certification, and all supporting documentation.

Use this checklist to track your credentialing progress. Check off each item as you complete it. Items marked Required must be completed for enrollment approval.

Total Items: 17 Required: 14 Optional: 3

Checklist Items

- [ ] Dental degree diploma (DDS or DMD) Required
- [ ] Current state dental license (all states where practicing) Required
- [ ] DEA certificate (current and valid) Required
- [ ] NPI number confirmation Required
- [ ] CAQH ProView profile (completed and attested) Required
- [ ] Current malpractice insurance certificate (face sheet) Required
- [ ] Dental specialty board certification (if applicable) Optional
- [ ] Sedation / anesthesia permit (if applicable) Optional
- [ ] CPR / BLS certification (current) Required
- [ ] Curriculum vitae / resume (up to date, no gaps) Required
- [ ] Professional references (minimum 3 peer references) Required
- [ ] Government-issued photo ID (driver's license or passport) Required
- [ ] Signed attestation questionnaire Required

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- [ ] Dental residency completion certificate (if applicable) Optional
- [ ] W-9 form (completed and signed) **Required**
- [ ] Practice location details (address, phone, fax, hours) **Required**

Notes

Use this space for additional notes about your credentialing process.

Need help with credentialing? PayerReady handles the entire process end-to-end. Visit payerready.com or call (888) 515-9996 to get started.